

DIOCESAN DEVELOPMENT FUND
PO BOX 2605, NORTH PARRAMATTA NSW 1750
Phone: 9683 6077. Fax: 9683 6438. Email: ddf@atu.com.au

CHEQUE ENCASHMENT FACILITY

The DDF can establish cheque encashment facilities for your organisation at your local Commonwealth Bank branch.

Encashment facilities are an arrangement with the Commonwealth Bank to enable authorised persons to make cash drawings from your account (e.g. for petty cash) through the bank's branch network.

Commonwealth Bank branches are unable to cash cheques where no authority is held.

Should you wish to use this facility please complete the form below and return to the DDF.

DDF Client Name <i>(name of organisation)</i>	
DDF Client No.	
Name of Commonwealth Bank Branch. <i>Please list each branch at which a facility is to be established.</i>	
Encashment limit.	\$

Signature

Signature

Date _____